

Please be advised that being in possession of this Admission Form does not guarantee that your child will in fact have a place. Your child's place will only be confirmed once you have returned this form with the R100.00 Registration Fee and subject to availability. Thanks. **2021**

CHILD'S PARTICULARS:	
Surname:	First names:
ID no:	Date of birth: Boy / Girl
Date of entry:	Name of present school:
Position in family (e.g. eldest)	Who is child living with:
Home language:	Allergies
Medical Aid:	Medical Aid Number
Doctor:	Doctor Tel. No.
Religious affiliation:	Who will collect your child?
Half day / Full day.	If Half day, do you wish to include meals?

1st PARENT INFORMATION (PERSON RESPONSIBLE FOR THE ACCOUNT)		
Title:	ID no.	Marital status:
Surname:	Name:	
Residential Address:		
Postal Address:		
Tel no's: (H) (W) (C)		
Occupation: Employer:		
E-mail address:		

2nd PARENT INFORMATION		
Title:	ID no.	Marital status:
Surname:	Name:	
Residential Address:		
Postal Address:		
Tel no's: (H) (W) (C)		
Occupation: Employer:		
E-mail address:		

Parent / Guardian Signature: Date:

CONTRACT WITH CONDITIONS OF ADMISSION

I, the undersigned parent / guardian

.....

hereby apply to place my child
 in the care of LITTLE VILLAGE CHRISTIAN NURSERY SCHOOL.

- I hereby apply to enrol my child in LITTLE VILLAGE CHRISTIAN NURSERY SCHOOL on a FULL DAY / HALF DAY basis as indicated below.
- I enclose R100.00 Registration fee (This will be refunded if no place is available for your child). **No deposit is paid on Admission.**
- I undertake to pay the monthly fees IN ADVANCE as follows:
 Kindly tick applicable option

	FULL DAY ALL CLASSES	Payable over 11 months	R3750.00 per month
	HALF DAY	Payable over 11 months	R2840.00 per month
	DUCK CLASS ONLY 3 DAY A WEEK OPTION – HALF DAY	Payable for 11 months	R1700.00 per month
	DUCK CLASS ONLY 3 DAY A WEEK OPTION – FULL DAY	Payable for 11 months	R2250.00 per month

NOTE: HALF DAY FEES ABOVE DO NOT INCLUDE MEALS. MEALS ARE OPTIONAL (R290.00 EXTRA PER MONTH)

Please note that these fees are applicable to 2021 only. There is an annual increase in January each year.

- Fees can be paid by cash or electronically. We do not have a card machine at school. No cheques please.
- There is an early payment discount of R50.00 for fees paid on or before the last day of the month. In order to qualify for this discount, fees paid electronically, must reflect in the School account by the first day of the new month.
- There is a further R50.00 discount per child if you have two children attending the Nursery School and / or Little Village Aftercare for Grades 1 – 7.

- I undertake to pay a compulsory R250.00 Resource fee every year hereafter. This amount is payable by the end of February and covers the cost of stationery and toiletries for the year.
- The Nursery School will be open during the school holidays, except over the Christmas period, which is approximately 3 weeks, during which time I will pay full fees to the Nursery School.
- The Nursery School reserves the right, at their own discretion, to instruct parents to remove children for non-payment of fees or if the school deems it necessary for a child to be removed (after dialogue with the parents)
- I understand that no deductions can be made if a child is absent as a result of illness, holidays or any other reason.
- Failure to collect my child at the appropriate time (5:30 p.m.) will result in a R15.00 charge for every 5 minutes or part thereof, which I undertake to pay on receipt of a letter to this effect from the school. Even after telephonic contact with the School, I will still be liable for the late collection levy.
- I undertake to give ONE CALENDAR MONTH'S NOTICE IN WRITING before I take my child out of the Nursery School OR pay one month's fees in lieu of notice.
- I accept that the Nursery School:
 - ❖ Cannot be held responsible for any accidents;
 - ❖ May contact a local doctor at the discretion of the Principal if I cannot be reached in an emergency.

Copy of birth certificate handed in:	
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The Health, Discipline and HIV policies are available on request.

SIGNATURE OF PARENT/ GUARDIAN:

NAME:

DATE:

WITNESS:

WITNESS:

MEDICAL REPORT

PARENTS WILL BE NOTIFIED IMMEDIATELY OF ANY ILLNESS OR ACCIDENT

Has your child received all the necessary immunizations?

Yes No

Has your child had any of the following communicable diseases/ailments?

	Yes	No
Chicken pox		
Measles		
German measles		
Mumps		
Whooping cough		
Hand, foot and mouth		
Ringworm		
Hepatitis		
Meningitis		

Allergies (please state):

Any other:

Is your child taking any medication e.g. Ritalin, Epilim etc.?

.....

Has your child ever received Occupational Therapy, Speech Therapy or Psychological Counseling or is he/she receiving any of the above at present?

Yes No

Please give details if yes:

.....

Name any special arrangements regarding your child:

.....

General state of child's health:

I accept that the Little Village Christian Nursery School:

1. May consult a doctor if I cannot be reached in an emergency
2. Cannot be held responsible for any accident
3. Cannot be held responsible for necessary medication, doctor's fees and hospital bills

NAME OF FRIEND OR RELATIVE TO BE CONTACTED IN CASE OF AN EMERGENCY:

NAME:

TEL NR.:

**AUTHORISATION FOR COLLECTION OF CHILDREN FROM
LITTLE VILLAGE CHRISTIAN NURSERY SCHOOL
BY ANY PERSON OTHER THAN THE PARENTS**

I,being the mother / father / guardian of

hereby authorise the following person/s to collect my child/children from Little Village Christian Nursery School.

.....
.....

If your child is being transported by a transport / taxi company, we will require a copy of the I.D. document of the driver who will be collecting him / her every day.

Any other relevant information that you feel the School should be made aware of:

.....
.....
.....

Signed: Date:.....

Consent form for the use of photographs or video taken at Little Village Christian Nursery School.

Little Village Christian Nursery School recognises the need to ensure the welfare and safety of all young people taking part in any activity associated with our organisation.

In accordance with our child protection policy we will not permit photographs, video or other images of young people to be taken without the consent of the parents/carers and children. We would like to ask for your consent to take photographs/videos of events or activities at school that may contain images of your child. It is likely that these images may be used as

- a record of an activity or event
- publicity material for further activities or events on leaflets/websites/magazines
- illustrations of the activities or events in published articles
- Little Village Christian Nursery School will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform Little Village Christian Nursery School immediately.

I*parent/carer*) consent to/ do not consent to
Little Village Christian Nursery School photographing or videoing

..... (*child's name*) during school activities.

Signed:

Date:

School Fees Declaration

I, parent/guardian of

commit to pay the monthly school fees to Little Village Christian Nursery School.

These fees are paid IN ADVANCE on or before the last working day of each month.

Fees paid by the first day of the month receive a R50.00 discount and those not paid by the 7th of the following month are levied an extra fee of R50.00 on the monthly amount.

If you have two children in the School (Nursery School and Aftercare included) there is a further discount of R50.00 per child per month. If you have 3 or more children in the School, the discount is R100.00 per child.

These fees are paid on an

- **11 month system January – November (inclusive) for all children**
- ❖ Cash or
- ❖ Electronic transfer to

Little Village Christian Nursery School
Standard Bank
Centurion Branch
Current Account
Branch code 010945
Account number: 01173 2458
Reference: Child's Surname

Please note, the R50.00 discount can only be deducted from your fees if the payment is reflected in our account by the last day of the month.

A once-off Resource Fee of R250.00 is payable before the end of February.

Signed:

Date:

FEES FOR 2021

(11 month schedule)

Monthly rate payable January through November

OPTION	MONTHLY RATE	EARLY PAYMENT DISCOUNT	TOTAL
FULL DAY	R3750.00	R50.00	R3700.00
HALF DAY	R2840.00	R50.00	R2790.00

3 DAYS A WEEK OPTION

This option is ONLY available for children up to 3 YEARS OLD

OPTION	MONTHLY RATE	EARLY PAYMENT DISCOUNT	TOTAL
FULL DAY	R2250.00	R50.00	R2200.00
HALF DAY	R1700.00	R50.00	R1650.00

◆ School fees are payable **Monthly in Advance**. **ALL fees must be paid by the 7th of the month**. There are discounted options available for Annual and Half-Yearly payments.

◆ There is an Annual Resource fee of R250.00 payable by the end of February each year. This covers the cost of toiletries and stationery for the year.

◆ Meals for half day children who want to eat every day: R290.00 per month

◆ Family discount is R50.00 per child, per month, if you have 2 children at the Nursery School and /or the Aftercare.

◆ If fees are paid **on or before** the first day of the month the R50.00 early payment discount per child applies.

◆ Monies paid directly into the Little Village account electronically **must be reflected in the account on the first day of the month to qualify for the discount as well.**

Our Banking details are as follows:

Little Village Christian Nursery School

Current Account

Standard Bank

Centurion branch

Account number: 01 173 245 8

Reference: Child's surname

OTHER PAYMENT OPTIONS

UPFRONT YEARLY PAYMENT

N.B. If your child leaves during the year your payment will be refunded on a pro-rata basis.

FULL DAY Fees paid in advance for the whole year on the basis of R3750.00 per month plus Annual Resource fee

	Normal fee	Saving	Discounted fee including Annual Resource fee
Fees paid on or before 30 th November 2020	R41500.00	R2500.00	R39000.00
Fees paid on or before 30 th December 2020	R41500.00	R1750.00	R39750.00
Fees paid on or before 30 th January 2021	R41500.00	R1370.00	R40130.00

HALF DAY Fees paid in advance for the whole year on the basis of R2840.00 per month plus Annual Resource fee

	Normal fee	Saving	Discounted fee including Annual Resource fee
Fees paid on or before 30 th November 2020	R31490.00	R1990.00	R29500.00
Fees paid on or before 30 th December 2020	R31490.00	R1420.00	R30070.00
Fees paid on or before 30 th January 2021	R31490.00	R1130.00	R30360.00

2 X HALF YEARLY PAYMENTS (PAYABLE BEGINNING OF 1ST AND 3RD TERM)

	Normal fee	Saving	Discounted fee including Annual Resource fee
FULL DAY – All Classes	20750.00	R860.00	R19890.00
HALF DAY – All Classes	R15745.00	R710.00	R15035.00

JANUARY PAYMENTS IF PAID BEFORE 15TH DECEMBER 2020 ARE AS FOLLOWS:

Full day	R3750.00 - R50.00 (early payment discount) - R100.00 (extra discount) = R3600.00
Half day	R2730.00 – R50.00 (early payment discount) - R100.00 (extra discount) = R2690.00